

Record of individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Roger Cox
Key decision?	No – the neighbourhood plan will not proceed to referendum.
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	William Sparling – Senior Planning Policy Officer
Officer contact details	Tel: 07717 150693 Email: william.sparling@southandvale.gov.uk
Decision	Wantage Neighbourhood Plan not to proceed to referendum.
Reasons for decision	Following the independent examination by John Parmiter, the report recommends not proceeding to referendum because the plan does not meet the basic conditions as set out in the Localism Act (2011) and Neighbourhood Planning Regulations (2012).
Alternative options rejected	a) The alternative option to reject the independent examiner's recommendation has been considered. This option is not necessary because the district council is mindful to find the neighbourhood plan does not meet the basic conditions. If the District Council is satisfied that the Neighbourhood Plan meets the basic conditions and complies with other relevant legislation and provisions, they must proceed to referendum as required by Schedule 10, paragraph 12 of the Localism Act 2011.
Legal implications	There are no legal implications of the decision.
Financial implications	The district council cannot claim DCLG grant money when a successful examination has taken place and a referendum date has been agreed. The district council will have to carry out a further submission consultation and independent examination.
Other implications	District council officers will work with the town council to

	revise their neighbourhood plan, carry out a pre-submission consultation (carried out by the town council), submission consultation, independent examination and referendum.			
Background papers considered	1. Wantage Neighbourhood Plan 2. Wantage Neighbourhood Plan examiner's report 3. Wantage Neighbourhood Plan Vale of White Horse Decision Statement			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillor(s)	Charlotte Dickson St John Dickson Jenny Hannaby Julia Reynolds Ben Mabbet Chris McCarthy	No response Agree No response No response No response	31 August
	3 emails were sent.			
	Legal	Ian Price	Agree	31 August
	Finance	Paul Sheppard	No response	
	Human resources	N/A		
	Sustainability	N/A		
	Diversity and equality	Cheryl Reeves	Agree	3 August 2016
	Communications	Andy Roberts	Agree	3 August 2016
Head of Service	Adrian Duffield	Agree	2 August 2016	
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	N/A			
Cabinet member's signature To confirm the decision as set out in this notice.	Signature ___ Councillor Roger Cox _____ Date _____ 2 September 2016 _____			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 2 September 2016	Time: 16:00
Date published to Scrutiny Committee	Date: 2 September 2016	
Call-in deadline	Date: 9 September 2016	Time: 17:00

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet member's agreement and signature.
2. Once satisfied with the decision, the Cabinet member must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Democratic Services staff are located on the ground floor north wing (C block) of the Crowmarsh Gifford offices.
Tel. 01235 540307 or extension 7307.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to Scrutiny Committee members to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet member (the decision maker) will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet member for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet member's decision, in which case it can be implemented immediately.